

Government of India
Ministry of Social Justice and Empowerment
Department of Social Justice & Empowerment

Shastri Bhawan, New Delhi-110001.

3rd

November, 2020

OFFICE ORDER

Due to recent work reallocation in Department of Social Justice & Empowerment, following officers shall function as Central Public Information Officers (CPIOs) in respect of subject matter shown against their names:-

S.No.	Bureau/Division/Section	Name of the Officer S/Shri/Smt. & Designation	Address/ Telephone Nos.	Subject Matter
1	FC & RTI, Parliament, General Administration	Paras Kumar Singh, Under Secretary	Room No. 253-A, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23389368	All matters pertaining to (i) Facilitation Centre , RTI, Public Grievances(CPGRAM) (ii) Parliament Section (iii) General Section
2	Establishment Section, Cash Section, Vigilance	Asokan P.K. , Under Secretary	Room No. 240, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23382184	All matters pertaining to: (i) the Establishment Sections I & II (ii) Cash Section (iii) Vigilance matters
3	RL (Revision of List) Cell, Corporate Cell	S.P. Nandi, Section Officer	Room No. 721-A, A Wing, Shastri Bhawan, New Delhi Tel.No. 23386981	All matters pertaining to: (i) Revision of Lists for SCs (ii) Corporate Cell (Reservation for SCs , Affirmative Action including reservation in Private Sector)
4	Protection of Civil Rights (Prevention of Atrocities) (PCR(PoA))Desk	Hariom, Under Secretary	Room No. 622, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23389581	Protection of Civil Rights (Prevention of Atrocities) Act
5	Coordination Section	Ankit Srivastava, Section Officer	Room No. 721-A, A Wing, Shastri Bhawan, New	All matters pertaining to Coordination Section

			Delhi Tel.No. 23386981	
6	CR Section & Record Room	S.P. Kalra, Section Officer	Room No. 646, A Wing, Shastri Bhawan, New Delhi Tel.No. 23386360	All matters pertaining to Central Registry (CR) Unit & Record Room
7	Official Language	Lilu Ram Lamba, Asstt. Director	Room No. 609, A Wing, Shastri Bhawan, New Delhi Tel.No. 23384583	All matters pertaining to Hindi Section
8	SCD-III Section	S.N. Naskar, Under Secretary	9th Floor, Jeevan Prakash Building, , Kasturba Gandhi Marg, New Delhi-1 Tel: 23753403	SCD-III: Grant-in-Aid to NGOs for SC Welfare
9	Integrated Finance Division (IFD), Budget Section	Vijay Kumar, Under Secretary	Room No. 608, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23383342	All matters pertaining to: (i) Intergrated Finance Division (ii) Budget of Ministry
10	Backward Class Division (BC Division) BC-I & III Section	Dayanand Kumar, Under Secretary	Room No. 622, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23070345	All matters pertaining to BC-I & BC-III sections: <u>BC-I Section:</u> i. Pre-Matric Scholarship Scheme for OBC Students ii. Post-Matric Scholarship Scheme for OBC Students iii. Construction of Hostels for OBC Boys & Girls iv. Assistance to Volunatry Organizations working for welfare of OBCs v. National Fellowship for OBCs(NF-OBC) vi. National Overseas Scholarship for OBC Candidates <u>BC-III Section:</u> i. Pre-Matric Scholarship Scheme for DNT Students ii. Post-Matric Scholarship Scheme for DNT

				<p>Students</p> <p>iii.Construction of Hostels for DNT Boys & Girls</p> <p>iv.Issues relating to National Backward Classes Finance and Development Corporation (NBCFDC)</p> <p>v.All matters related to Denotified, Nomadic and Semi-Nomadic Tribes(DNTs)</p>
11	<p>Backward Class Division (BC Division)</p> <p>BC-II Section ,</p> <p>Commission for sub-categorisation of OBCs (CESOB)</p>	<p>Binay Kumar, Section Officer</p>	<p>B-2, Ground Floor, Pt. Deen Dayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003</p> <p>Tel No.: 24369840</p>	<p>All matters pertaining to BC-II:</p> <p>i.Inclusion/exclusion of OBC Castes in the Central List of OBCs</p> <p>ii.Issues relating to National Commission for Backward Classes(NCBC)</p> <p>iii.issues relating to Economically Backward Classes(EBCs)</p> <p>iv.Implementation of the National Commission for Backward Classes(NCBC) Act, 1993</p> <p>v.Policy issues pertaining to OBCs and EBCs</p> <p>vi. Commission for sub-categorisation of OBCs (CESOB)</p>
12	<p>National Commission for Safai Karamcharis (NCSK),</p> <p>National Safai Karmachari Finance & development Corporation (NSKFDC),</p> <p>The Prohibition of Employment as Manual Scavengers and their Rehabilitation Act, 2013</p> <p>Survey of Manual Scavengers in statutory towns (SRMS)</p>	<p>Manoj Kumar Jha, Under Secretary</p>	<p>Ground Floor, Pt. Deen Dayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003</p> <p>Tel No.: 24369841</p>	<p>All matters pertaining to :</p> <p>i. NCSK including its report implementation</p> <p>ii. NSKFDC</p> <p>iii. MS Act, 2013</p> <p>iv.SRMS</p>
13	<p>Plan Division</p>	<p>Umesh Kumar Ram, Deputy Director</p>	<p>Ground Floor, Pt. Deen Dayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003</p> <p>Tel No.: 24369842</p>	<p>All matters pertaining to Plan Division:</p> <p>i. Skill Development, Cabinet/EFC/SFC Notes of other Ministries , Reports relating to UN/ILO/ESCAP and other UN bodies, Materials for Economy Survey / Yojana, Miscellaneous Work relating to Parliament Questions/ Public Grievances/VIP References/ RTI etc. relating to Plan Division</p> <p>ii. Work relating to recommendations of Group of Secretaries viz. (a) Drawing up of</p>

				work iv. Coordination of official within the Division and compilation of data/report for SOM and other meetings; including matter relating to BE/RE/DBT and other financial matters involving liaison with IFD/Budget/Plan Division and NIC; work relating to Annual Report
18.	Social Defense Division Drug Prevention Branch I , II, III, IV & Admn. Matters of NISD	Rajeev Kumar, Under Secretary	Room No. 608, A Wing, Shastri Bhawan, New Delhi-1 Tel No.: 23385171	All matters of DP-I & DP-II Sections: <u>DP-I:</u> All Policy and implementation matters including GIA to States and implementation of TI Programme under NAPDDR, Drug Survey, issues related to National Awards on 26 th June and conduct of its function, International Matters and MoU with other countries / UNODC etc., Matters related to Statnding Committee, Matter related to Transgender Persons, Parliament Questions, Court Cases, RTI matters <u>DP-II</u> GIA to IRCAs/ RRTCs in Utrkhand, M.P, Delhi, Odisha, Jharkhand, Bihar, Maharashtra, U.P, Goa, West Bengal, Manipur, Mizoram, Gujarat, Kerala, Chhatisgarh, Jammu & Kashmir, Lakshadweep and Daman & Diu. <u>DP-III:</u> All Policy matters related to Scheme of Prevention of Alcoholism and Substance (Drugs) Abuse, Releases under Scheme of Social Defence, Consulative Committees/ NCCDR, FINGODAP, Polavaram Project, Narmada (R&R) project, Toll free Number, MoU with NACO/with other Departments etc., Evaluation of Scheme, Video Conference, Matter related to Beggary, Parliament Questions, Court cases, RTI matters <u>DP-IV</u> GIA to IRCAs/ RRTCs in Tripura, Arunachal Pradesh, Sikkim, Assam, Nagaland, Meghalaya, Punjab, Chandigarh, Haryana, Rajasthan, Karnataka, Himachal Pradesh, Tamil Nadu, Telangana, Andhra Pradesh, Puducherry, Andaman & Nicobar and Dadra & Nagar Haveli. Administrative matters of National Institute of Social Defence (NISD)

19	Scheduled Class Development Division (SCD - A) SCD-II, SCD-IV, SCD-VI sections	Devendra Singh, Under Secretary	Room No. 740, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23070095	SCD-II: Development Action Plan for Scheduled Castes (DAPSC) SCD-IV: NSFDC, Credit Enhancement Guarantee Scheme, Venture Capital, Release of Equity Support, Assistance to State SCDs, etc SCD-VI : All matters of NCSC including Jt. Cadre Group A Posts of MSJE-NCSC
20	Scheduled Class Development Division (SCD - B)	Pravin Kumar Tripathi, Under Secretary	Room No. 253A, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23389368	Following matters pertaining to SCD-I section: (i) Free Coaching for SC and OBC Students (ii) Top Class Education for SC students
21	SCD-I, SCD-V, PMAGY Cell, NOS Cell, SCA to SCSP, DBT	Govind Mishra, Under Secretary	Room No. 253A, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23381641	Following matters pertaining to SCD-V section: (i) Pre-Matric Scholarship to SC students studying in classes IX & X (ii) Pre-Matric Scholarship for the Children of those engaged in 'Unclean' occupation (iii) Post-Matric Scholarship to SC students for Post-Matric studies in India
22		Deepak Kumar Sah, Under Secretary	Room No. 622, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23383688	All matters pertaining to Pradhan Mantri Adarsh Gram Yojana (PMAGY)
23		Sanjay Singh, Under Secretary	Room No. 253-A, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23389368	Work related to National Overseas Scholarship(NOS) Scheme for SC Students etc. for Higher Studies abroad in SCD-V Section
24				Following matters pertaining to SCD-I Section: (i) Babu Jagjivan Ram Chhatrawas Yojna (BJRCY) (ii) National Fellowship Scheme for SCs
25		Sanjay Kumar, Under Secretary	Room No. 622, A Wing, Shastri Bhawan, New Delhi.	Work pertaining to Special Central Assistance (SCA) to Scheduled Castes Sub Plan (SCA to SCSP)

			Delhi-1 Tel No.: 23070386	
26		Deepak Mehra, Director	Room No.636, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23383004	All matters pertaining to Direct Benefit Transfer (DBT) Scheme

(Amit Kumar Jha)
Section Officer(Estt.)

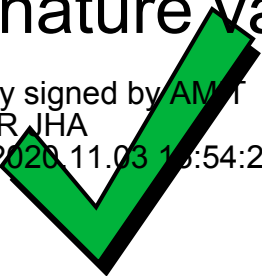
To
Officers concerned

Copy to:

1. SO (FC, RTI & PG), Department of Social Justice & Empowerment, Shastri Bhavan, New Delhi.
2. SO (Cdn.), Department of Social Justice & Empowerment, Shastri Bhavan, New Delhi.
3. NIC, Ministry of Social Justice & Empowerment – with the request to upload the list on website of this Department.
4. E-office – Notice Board for all users.

Signature valid

Digitally signed by AMIT
KUMAR JHA
Date: 2020.11.03 15:54:27 IST



Government of India
Ministry of Social Justice and Empowerment
Department of Social Justice & Empowerment

Shastri Bhawan, New Delhi-110001.
4th November, 2020

OFFICE ORDER

Due to recent work reallocation in Department of Social Justice & Empowerment, following officers shall function as First Appellate Authorities (FAAs) in respect of subject matter shown against their names:-

S.No.	Bureau/Division/ Section	Name of the Officer S/Shri/ Smt. & Designation	Address/ Telephone Nos.	Subject Matter
1	Vigilance	Surendra Singh, Joint Secretary & CVO	Room No.616, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23387269	All matters related to Vigilance Section
2	Administration, General Administration, Corporate Cell, RL Cell Protection of Civil Rights/ Protection of Atrocities (PCR/PoA) Desk	Shambhu Sharan Kumar, Deputy Secretary	Room No. 643, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23388837	All matters pertaining to: (i) Establishment , Cash Section (ii)General Administration (iii) PCR/PoA Act, (iv) Revision of Lists for SCs (v) Corporate Cell (Reservation for SCs , Affirmative Action including reservation in Private Sector)
3	National Helpline for PoA Act	Bharat Lal Meena, Director	Room No. 637, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23073552	Matters related to National Helpline for PoA Act
4	Coordination, FC & RTI, Parliament , CR & Record Room, Legal cell	Prabhu Das Xalxo, Deputy Secretary	Room No. 213, D Wing, Shastri Bhawan, New Delhi. Tel.No. 23386472	All matters pertaining to: (i) Coordination (ii)FC & RTI, Public Grievances (CPGRAMS) (iii) CR & Record Room

				(iv) Parliament (v) Legal Cell
5	Official Language	Jagdish Ram Pauri, Joint Director(OL)	Room No. 213, D Wing, Shastri Bhawan, New Delhi. Tel.No. 23386472	All matters related to Official Language/ Hindi Section.
6	SCD-III Section	Dipta Bhanu Das, Deputy Secretary	9th Floor, Jeevan Prakash Building, Kasturba Gandhi Marg, New Delhi Tel: 23753403	SCD-III: Grants-in-Aid to NGOs for SC Welfare
7	Integrated Finance Division (IFD), Budget Section	P.K. Tamrakar, Director	Room No.739, A-Wing, Shastri Bhawan, New Delhi. Tel.No. 23381643	All matters pertaining to: (i) Intergrated Finance Division (ii) Budget Section
8	Backward Class (BC) Division: BC-I & BC-III Sections	Tasneem Maajid Ganai, Director	Room No.642, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23782713	All matters pertaining to BC-I & BC-III sections: <u>BC-I Section:</u> i. Pre-Matric Scholarship Scheme for OBC Students ii. Post-Matric Scholarship Scheme for OBC Students iii. Construction of Hostels for OBC Boys & Girls iv. Assistance to Volunatry Organizations working for welfare of OBCs v. National Fellowship for OBCs(NF-OBC) vi. National Overseas Scholarship for OBC Candidates <u>BC-III Section:</u> i. Pre-Matric Scholarship Scheme for DNT Students ii. Post-Matric Scholarship Scheme for DNT Students iii. Construction of Hostels for DNT

				Boys & Girls iv. Issues relating to National Backward Classes Finance and Development Corporation (NBCFDC) v. All matters related to Denotified, Nomadic and Semi-Nomadic Tribes(DNTs)
9	BC Division: BC-II Section , Commission for sub-categorisation of OBCs (CESOB)	N. Khamchin Thang, Deputy Secretary	Ground Floor, Pt. Deen Dayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003 Tel No.: 24369837	All matters pertaining to BC-II: i. Inclusion/exclusion of OBC Castes in the Central List of OBCs ii. Issues relating to National Commission for Backward Classes(NCBC) iii. Issues relating to Economically Backward Classes(EBCs) iv. Implementation of the National Commission for Backward Classes(NCBC) Act, 1993 v. Policy issues pertaining to OBCs and EBCs vi. Commission for sub-categorisation of OBCs (CESOB)
10	National Commission for Safai Karamcharis (NCSK), National Safai Karmachari Finance & development Corporation (NSKFDC), The Prohibition of Employment as Manual Scavengers and their Rehabilitation Act, 2013 Survey of Manual Scavengers in Statutory towns (SRMS)	Dominic Dungdung, Deputy Secretary	Ground Floor, Pt. Deen Dayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003 Tel No.: 24369837	All matters pertaining to : i. NCSK including its report implementation ii. NSKFDC iii. MS Act, 2013 iv. SRMS
11	Plan Division	-do-	-do-	All matters pertaining to Plan Division: i. Skill Development, Cabinet/EFC/SFC Notes of other Ministries , Reports relating to UN/ILO/ESCAP and other UN bodies, Materials for Economy Survey / Yojana, Miscellaneous Work relating to Parliament Questions/ Public Grievances/VIP References/ RTI etc.

				relating to Plan Division ii. Work relating to recommendations of Group of Secretaries viz. (a) Drawing up of Departmental Action Plan (b) Monitoring progress of Departmental Action Plans and other matters dealt in Division
12	Statistics Division	M.K. Ujjainia, DDG	Ground Floor, Pt. Deen Dayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003 Tel No.: 24369836	All matters pertaining to Statistics Division: Evaluation Studies of Social Audit Scheme of this Department, Handbook/All Statistics related matters , Output-outcome framework, Gender Budget and other related issues, Preparation of Annual Report, Miscellaneous Work relating to Parliament Questions/ Public Grievances/VIP References/ RTI etc. relating to Statistics Division
13	Media	Paras Kumar Singh, Under Secretary	Room No. 253-A, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23389368	All matter pertaining to Media & Publicity of the Schemes & Programmes and various other publicity activities
14	Social Defense Division Sr. Citizen Branch I , II	Bharat Lal Meena, Director	Room No.637, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23073552	All matters pertaining to Senior Citizen Section-I & II: (i) Sanction of Grant-in-aid to Non-Governmental Organisation under the "Scheme of Integrated Programme for Older Persons". (ii) Coordination matters (iii) All Policy matters relating to Senior Citizens (iv) Proposed new Scheme for Establishment of Old Age Homes for Indigent Senior Citizens (v) Rashtriya Vayoshreshtha Samman (vi) Senior Citizen Welfare Fund (SCWF)

15	<p>Social Defense Division</p> <p>Drug Prevention Branch I , II</p>	<p>H.K. Srivastava, Deputy Secretary</p>	<p>Room No.633, A Wing, Shastri Bhawan, New Delhi.</p> <p>Tel.No. 23070362</p>	<p>All matters of DP-I & DP-II Sections:</p> <p><u>DP-I:</u> All Policy and implementation matters including GIA to States and implementation of TI Programme under NAPDDR, Drug Survey, issues related to National Awards on 26th June and conduct of its function, International Matters and MoU with other countries / UNODC etc., Matters related to Statnding Committee, Matter related to Transgender Persons, Parliament Questions, Court Cases, RTI matters relatedto above</p> <p><u>DP-II</u> GIA to IRCAs/ RRTCs in Utrakhand, M.P, Delhi, Odisha, Jharkhand, Bihar, Maharashtra, U.P, Goa, West Bengal, Manipur, Mizoram, Gujarat, Kerala, Chhatisgarh, Jammu & Kashmir, Lakshadweep and Daman & Diu.</p>
16	<p>Drug Prevention Branch III, IV</p>	<p>Rajesh Kumar Makkar, Deputy Secretary</p>	<p>Room No.634, A Wing, Shastri Bhawan, New Delhi.</p> <p>Tel.No. 23070354</p>	<p>All matters of DP-III & DP-IV Sections:</p> <p><u>DP-III:</u> All Policy matters related to Scheme of Prevention of Alcoholism and Substance (Drugs) Abuse, Releases under Scheme of Social Defence, Consulative Committees/ NCCDR, FINGODAP, Polavaram Project, Narmada (R&R) project, Toll free Number, MoU with NACO/with other Departments etc., Evaluation of Scheme, Video Conference,</p> <p>Matter related to Beggary,</p> <p>Parliament Questions, Court cases, RTI matters related to above</p> <p><u>DP-IV</u> GIA to IRCAs/ RRTCs in Tripura, Arunachal Pradesh, Sikkim, Assam, Nagaland, Meghalaya, Punjab, Chandigarh, Haryana, Rajasthan,</p>

				Karnataka, Himachal Pradesh, Tamil Nadu, Telangana, Andhra Pradesh, Puducherry, Andaman & Nicobar and Dadra & Nagar Haveli. All administrative matters of National Institute of Social Defence(NISD)
17	Scheduled Class Development Division (SCD – A) SCD-II, SCD-IV, SCD-VI sections	Hemant Kumar Srivastava, Deputy Secretary	Room No.633, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23070362	SCD-II: Development Action Plan for Scheduled Castes (DAPSC)
		Dipta Bhanu Das, Deputy Secretary	9th Floor, Jeevan Prakash Building, Kasturba Gandhi Marg, New Delhi-1 Tel: 23753403	SCD-IV: NSFDC, Credit Enhancement Guarantee Scheme, Venture Capital, Release of Equity Support, Assistance to State SCDs, etc
		N. Khamchin Thang, Deputy Secretary	Ground Floor, Pt. Deen Dayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003 Tel No.: 24369837	SCD-VI : All matters of NCSC (including Jt. Cadre Group A Posts of MSJE-NCSC)
18	Scheduled Class Development Division (SCD – B) SCD-I, SCD-II, SCD-V, PMAGY Cell, DBT	Deepak Mehra, Director	Room No.636, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23383004	All matters pertaining to: (i) Pre-Matric Scholarship to SC students studying in classes IX & X (ii) Pre-Matric Scholarship for the Children of those engaged in 'Unclean' occupation (iii) Post-Matric Scholarship to SC students for Post-Matric studies in India (iv) National Overseas Scholarship Scheme for SC Students etc. for Higher Studies abroad in SCD-V Section

19		Sanjay Gupta, Deputy Secretary	Room No.631, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23070251	All matters pertaining to: (i) Free Coaching for SC and OBC Students (ii) Top Class Education for SC students
20		Arvind Kumar, Director	Room No.630, A Wing, Shastri Bhawan, New Delhi. Tel.No. 23388519	All matters pertaining to i. Pradhan Mantri Adarsh Gram Yojana (PMAGY) ii.Special Central Assistance (SCA) to Scheduled Castes Sub Plan (SCA to SCSP)
21		Nicholas Kujur, Deputy Secretary	Room No. 439 A Wing, Shastri Bhawan, New Delhi-110001. 011-23070912	All matters pertaining to : (i)Babu Jagjivan Ram Chhatrawas Yojna (BJRCY) (ii)National Fellowship Scheme for SCs
22	Scheduled Class Development Division (SCD – B) SCD-I, SCD-II, SCD-V, PMAGY Cell, DBT	Kalyani Chadha, Joint Secretary	Room No. 613, A Wing, Shastri Bhawan, New Delhi-110001. 011-23383853	All matters pertaining to Direct Benefit Transfer (DBT)Scheme

(Amit Kumar Jha)
Section Officer(Estt.)

To
Officers concerned

Copy to:

1. US (FC, RTI & PG), Department of Social Justice & Empowerment, Shastri

Bhavan, New Delhi.

2. SO (Cdn.), Department of Social Justice & Empowerment, Shastri Bhavan, New Delhi.
3. NIC, Ministry of Social Justice & Empowerment – with the request to upload the list on website of this Department.
4. E-office – Notice Board for all users.

Signature Not Verified

Digitally signed by AMIT
KUMAR JHA
Date: 2020.11.04 19:48:41 IST

